



HVM CONVENT SR. SEC. SCHOOL

Affiliated to C.B.S.E. New Delhi (Affiliation No. 1630652 School Code 20632)

KARAMSAR COLONY, NEW SUBHASH NAGAR, BASTI JODHEWAL, LUDHIANA, PUNJAB.

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PCIR/026/2025-26

Date: 24.05.2025

Subject: Reminder for payment of Development Charges and Tuition Fees

Dear Parents

- This is to inform you that inspite of several repeated verbal & written reminders, the annual development charges and monthly tuition fees from April, 2025 of the current academic session of your ward/s have not yet been deposited by you.
- This is the final reminder. You are hereby requested to clear all the pending dues by May 28, 2025, failing which the school will be compelled to take strict disciplinary action.
- Please note late fee fine will be imposed as per the following:
 - ☞ 13th – 20th of every month – Rs. 50
 - ☞ 21st – End of the month – Rs. 100
 - ☞ Next month – Rs. 200
- We urge you to treat this matter with seriousness it deserves and avoid any inconvenience in this regard.
- Your timely cooperation in this regard will be highly appreciated.

Principal